

**Village Charter Academy
Board Agenda
September 21, 2019
9:00 a.m.
Village Charter Academy, Room 12
7357 Jordan Ave.
Canoga Park, CA, 91303**

Village Charter Academy Vision Statement

Students at Village Charter Academy, supported by the Charter's Learning Community, will use their unique attributes to achieve a broad base of knowledge integrated with the arts and technology. In order to achieve success on a global scale and be well prepared as 21st century learners, Village Charter Academy will create a diverse community of engaged citizens who treat others with respect, value friendships, and demonstrate a work ethic that exemplifies perseverance and responsibility.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the American Disabilities Act of 1090. Any individual needing special accommodations should directly contact the school office at least 72 hours before the meeting.

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	X	
Michael Heatherton	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Jirusha Lopez	X	
Brandee Hemmer		X

III. Public Comment-

“The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

IV. Approval Of Minutes: Review and possible approval of minutes from August 17, 2019 by Sanders, 2nd by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	Not Present	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	Not Present	

V. Reports/Updates-

1. Academic Excellence- committee officers, by laws, and goals approved
2. Community Partnership- committee officers, by laws, and goals approved
3. Fiscal Advisory- committee officers, and goals approved, financial report approved
4. Directors Reports
 - i. Operations
 - a. Enrollment- 278
 - b. Facilities- HVAC in room 6 will be replaced during Fall Break
 - c. Calendar/School Activities- board was updated on upcoming calendar dates
 - ii. Academics
 - a. Professional Development- teachers received training in CKLA, Art, and Health Emergencies, DIBELS, Behavior Plan Development and implementation
 - b. School-Wide Reports/Sub-Group Academic Report- Board was presented with STAR Reading and Math scores.
 - iii. Intervention
 - a. SPED/RTI- 43 Active IEPs, we are applying for LACOE SELPA
 - b. Leadership- 48 students 23% sped

VI. Policy Review, Agenda Items for Discussion and Possible Action

1. The board received Brown Act Training that included- Brown Act Meetings, Notice Requirements, Rights of the Public, Closed Sessions, Penalties/Remedies for Violations
2. Motion to approve Public Records Act Request Policy by Heatherton, 2nd by Pritchard Musone, passed unanimously

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

3. Motion to approve Email Retention Policy by Sanders, 2nd Heatherton, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	

Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

4. Motion to approve Document Retention Policy by Pritchard Musone, 2nd by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

5. Board reviewed Fiscal Policies and motion to reaffirm policy with no changes by Berg-Wilion, 2nd by Pritchard Musone

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

6. Board reviewed Uniform Complaint Procedure and motion to reaffirm policy with no changes by Berg-Wilion 2nd by Heatherton, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

VII. Budget Report

1. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Heatherton , 2nd by Lopez , passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	

VIII. Closed Session

Update on lease negotiations.

No action taken in closed session

Motion to adjourn meeting at 11:45 by Sanders, 2nd by Pritchard Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Elayne Berg-Wilion	X	
Cheryl Sanders	X	
Michael Heatherton	X	
Jirusha Lopez	X	